



VILLAGE OF BUCKEYE LAKE PARK RENTAL AND USE AGREEMENT

- Scheduling of the shelter/pavilion is on a first come, first served basis. Shelter rentals are not final until application has been approved and payment, including **Security Deposit if applicable**, has been received and processed. The person reserving the shelter facility must be at least 18 years old.
- The person or group reserving the shelter is responsible for cleaning the facility and clearing the grounds after use. All trash should be properly disposed of and any equipment set up or used shall be removed.
- The person or group reserving the shelter shall be held responsible for the group's conduct and will be responsible for payment of any damages to the shelter and related items (picnic tables, tables, chairs, electrical system) during the rental period. Assessment shall be limited to actual repair or replacement costs.
- **No nails, screws, or anything that makes a hole can be used on the Pavilion.**
- No alcoholic beverages, drugs, or other banned substances are permitted on the premises.
- Use of portable toilets will be permitted by visitors.
- All pets must be on a leash and cleaned up after.
- Parking is permitted in designated areas only.
- If additional tables or chairs are needed, such rental is the responsibility of the applicant and must be removed immediately following the event.
- No open fires are allowed on park grounds.
- No refunds will be issued for inclement weather. However, the rental can be rescheduled for another open date and time.
- To receive a refund, the person scheduling the event must call and cancel at least one week prior to the reservation date.
- Once approved, you will receive a copy of the approved Permit. Please take this copy with you to your event as proof that you have the shelter rented for the date and time on the copy.
- Please send an **Email** to parks&rec@buckeyelakevillage.com if you have any questions the day of your event.
- To receive a refund of the **security deposit**, the facility must be left in excellent condition and no damage is found upon the completion of your event.

To the fullest extent permitted by law, the person making the reservation and their guests agree to hold harmless the Village of Buckeye Lake and the Village Parks and Recreation Commission against any and all claims, demands, suits for any damage which may be asserted or claimed against the Village, those working on behalf of the Village and/or Commission, and volunteers by reason of personal injury, including bodily injury and death and/or property damage which arises out of the alleged negligence of the Village of Buckeye Lake and/or the Parks and Recreation Commission.

By signing below, I/we agree to comply with all the terms and conditions listed above as a condition of reserving a Village facility.

Applicant's Signature

Phone Number

Date

PARK WATCH

Please be alert to safety hazards, vandalism, and other crimes in our parks. Report crimes to the Buckeye Lake Village Police Department at 740-928-0999.