

VILLAGE OF BUCKEYE LAKE WATER DEPARTMENT
5192 Walnut Rd SE
PO Box 2480
Buckeye Lake, Ohio 43008
740-928-7100

Transfer of account or tenant change

Date: _____ Meter reading _____

Account #: _____ Effective date: _____

Service Address: _____

I. Change of PROPERTY OWNERSHIP:

Name of **SELLER**: _____

Forwarding address: _____

Phone #: _____ Signature: _____

Name of **BUYER**: _____

Mailing address for billing: _____

Phone #: _____ Signature: _____

II. Change of RENTER/TENANT: Owner: _____ Approved: _____

Name of individual/account holder **MOVING OUT**: _____

Forwarding address: _____

Phone #: _____ Signature: _____

Name of individual/ **NEW** account holder: _____

Mailing address for billing: _____

Phone #: _____ Signature: _____

III. Foreclosure:

Loan # & Contact information (Bank Owner) _____

** By signing this document, account holder agrees to comply with the Rates and Regulations of the Buckeye Lake Water Department and will promptly pay all bills due for service at this address.*

**** Property owner is ultimately responsible for all charges for water service to the property, even if it is a rental and the account is in the name of the renter. Any unpaid charges shall be certified to the tax duplicate for the parcel served.**