

VILLAGE OF BUCKEYE LAKE

RESOLUTION 2020-03

A RESOLUTION AUTHORIZING REMOTE WORK CAPABILITIES FOR THE VILLAGE OF BUCKEYE LAKE, AND DECLARING AN EMERGENCY.

WHEREAS, the Village of Buckeye Lake has the infrastructure to allow for selective employees to work remotely.

WHEREAS, having employees work remotely when medically necessary or during medical state of emergency provides for safer and healthier environment for employees and their families.

WHEREAS, the Village of Buckeye Lake feels that in the best interest of employees and providing uninterrupted services that selective remote work would be beneficial.

THEREFORE, BE IT RESOLVED BY THE LEGISLATIVE AUTHORITY OF THE VILLAGE OF BUCKEYE LAKE THAT FOLLOWING AN AFFIRMATIVE VOTE OF AT LEAST TWO-THIRDS (2/3) OF THE COUNCIL TO DISPENSE WITH THE REQUIREMENT OF THE BUCKEYE LAKE VILLAGE CHARTER TO READ A RESOLUTION ON THREE SEPARATE DAYS,

SECTION I: Remote work capabilities shall be available to selective regularly scheduled employees who can address their workload and responsibilities via a remote computer connection. Employees along with their supervisor shall establish a work plan for time spent on remote connection that consists of tasks and review of work plan as remote work is completed.

Time on remote work without physical contact with office is to be determined by supervisor and employee. This should be addressed in the work plan that is filed.

SECTION II: All approved employees that are approved to remote work must install VPN software provided by the Village of Buckeye Lake. Also, the employee must stop all antivirus software that is installed on their computer and install antivirus software provided by the Village of Buckeye Lake.

SECTION III: That in order to protect the health, safety and welfare of the citizens of the Village of Buckeye Lake in that to provide for remote work capabilities. The work that is performed by said employee is able to be completed in a safe and efficient manner during times that it is medically need for protection of health and safety, this Resolution is declared to be an emergency measure and it shall become effective on its passage and signature of the Mayor.

PASSED THIS 23RD DAY OF March, 2020

ATTEST: Valerie L. Hans, Clerk of Council

John Geiger, President of Council

Peggy A. Wells, Mayor