



P.O. Box 27  
5192 Walnut Road, S.E.  
Buckeye Lake, Ohio 43008

**THE VILLAGE OF BUCKEYE LAKE**

Phone (740) 928-7100  
Fax (740) 928-8843

**APPLICATION FOR PORCH, PATIO,  
GAZEBO, SHELTER, AND/OR DECK PERMIT**

The undersigned applies for a Porch, Patio, Gazebo, Shelter and/or Deck Permit for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct. The applicant is required, in addition to the information requested on this form, to submit plans drawn to scale, showing the actual dimensions and shape of the lot, and the exact location of where the improvement and/or structure will be placed in relation to the lot lines.

1. **Property Address where improvement will be placed:** \_\_\_\_\_  
 Lot Number(s) \_\_\_\_\_ Subdivision Name: \_\_\_\_\_ County \_\_\_\_\_  
 (If property is not located in a platted subdivision attach a legal description)
2. **Name of Property Owner:** \_\_\_\_\_  
 Property Owner's Mailing Address \_\_\_\_\_  
 Phone Numbers:(Home) \_\_\_\_\_ (Business) \_\_\_\_\_ (Cell) \_\_\_\_\_
3. **Name of Contractor performing work:** \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone #:(Business) \_\_\_\_\_ (Cell) \_\_\_\_\_
4. **Type of improvement:** Porch \_\_\_\_\_ Patio \_\_\_\_\_ Gazebo \_\_\_\_\_ Shelter \_\_\_\_\_ Deck \_\_\_\_\_
5. **Type of Material:** Wood \_\_\_\_\_ Concrete \_\_\_\_\_ Other(please specify) \_\_\_\_\_
6. **Total Square Feet of Improvement and/or Structure:** \_\_\_\_\_
7. **Total Cost of Improvements:** \_\_\_\_\_

**Property owners signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**(For Official Use Only)**

Application Fee: (\$10.00) \$ \_\_\_\_\_

Porch, Patio, Gazebo, Shelter, and/or Deck \$5.00/100 s.f. (\$35.00 min. fee) \$ \_\_\_\_\_

Total Fee: \$ \_\_\_\_\_

**Date Received:** \_\_\_\_\_ **Received by:** \_\_\_\_\_ **Fee Paid:** \_\_\_\_\_ **Check #** \_\_\_\_\_

**Date of action taken on application:** \_\_\_\_\_ **Approved:** \_\_\_\_\_ **Denied:** \_\_\_\_\_

**If application is denied, reason for denial:** \_\_\_\_\_

**Zoning Inspectors Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_