

ORDINANCE 2019-22

VILLAGE OF BUCKEYE LAKE, OHIO

AN ORDINANCE TO ESTABLISH A POLICE ADMINISTRATIVE CLERK POSITION FOR THE VILLAGE OF BUCKEYE LAKE, OHIO

WHEREAS, the members of Council of the Village of Buckeye Lake deem it necessary and advisable to hire and employ a part-time Police Administrative Clerk, to allow the department to function more efficiently; and

WHEREAS, Village Council wishes to establish the position of Police Administrative Clerk in the Police Department; and

WHEREAS, The Buckeye Lake Village Charter requires public reading of an ordinance to occur on three separate days, unless two-thirds (2/3) of the members of the legislature affirmatively vote to dispense with such requirement.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF BUCKEYE LAKE, LICKING COUNTY, STATE OF OHIO;

SECTION I: That the position of Police Administrative Clerk is hereby created by Village Council.

SECTION II: That a job description for the Police Administrative Clerk is attached to this Ordinance as Exhibit A.

SECTION II: This Ordinance shall become effective and be in force at the soonest date provided by law.

ADOPTED this 28th day of May, 2019

Attest: Valerie L. Hans
Valerie L. Hans, Council Clerk

Catherine Olohan Zwissler
Catherine Olohan Zwissler, Council President

Date filed with Mayor: 5-28, 2019

Date Approved by Mayor: June 5, 2019

Peggy A. Wells
Mayor, Peggy A. Wells