

VILLAGE OF BUCKEYE LAKE, OHIO
ORDINANCE NUMBER 2004 - 03

**AN ORDINANCE CREATING RECORDS COMMISSION PURSUANT TO R.C. 149.39,
AND DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code, Section 149.39, provides that each municipal corporation shall create a records commission; and

WHEREAS, the Village Council of Buckeye Lake has deemed that a records commission is necessary for the proper retention and disposal of village records.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF BUCKEYE LAKE, COUNTY OF LICKING, STATE OF OHIO, A MAJORITY OF THE MEMBERS CONCURRING:

Section 1. Commission established

There is hereby created, in accordance with R.C. 149.39, the Records Commission of the Village of Buckeye Lake, which shall consist of the Mayor, who shall be the chairman, and two additional members.

Section 2. Members

The members of the Records Commission shall be the chief legal officer and a citizen appointed by the Mayor. A secretary, who may or may not be a member of the Records Commission, shall be appointed by the Commission, and shall serve at its pleasure. The Commission members and secretary shall serve without compensation. The Commission may employ an archivist.

Section 3. Duties

The Records Commission shall meet every six months and upon call of the chairman, and shall perform the duties set forth in R.C. 149.39, and in addition thereto shall, when it is deemed advisable by the membership, initiate and promulgate plans for the reproduction of village records, by lawful means, for the purposes of more economical storage and improved safety thereof, and may conduct investigations of the necessity for and the practicability of said plans.

Section 4. Emergency Measure

This ordinance is hereby declared to be an emergency measure, immediately necessary for the preservation of the public peace, health and safety, such emergency existing by reason of the necessity of the Village to create a record commission for the proper retention and disposal of village records in accordance with R.C. 149.39, and shall take effect and be in force immediately upon its passage by at least two-thirds of all members elected to Council, otherwise from and after the earliest period allowed by law.

PASSED: 04-26-04

ATTEST

Accepted by Mayor for action on 4-26-04



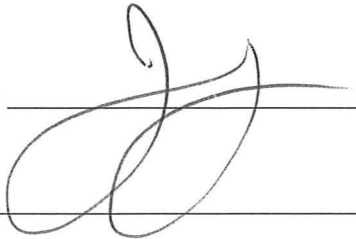
CHARLENE HAYDEN, Council President



FRANK FOSTER, Mayor

Action by Mayor:

Signed and approved -----



Date 4-26-04

Full Veto -----

Date _____

Line Item Veto (see attached description) --

Date _____

Failure to sign by required date -----

Date _____