

Ordinance No. 81-25

Passed November 24 1981

AN ORDINANCE ESTABLISHING A PURCHASING PROCEDURE FOR THE VILLAGE OF BUCKEYE LAKE, OHIO.

WHEREAS, Council desires to more closely regulate the expenditure of public funds to insure that such funds are being expended properly.

BE IT ORDAINED BY THE VILLAGE COUNCIL OF BUCKEYE LAKE, COUNTY OF LICKING, STATE OF OHIO, That:

- Section 1: The Clerk of the Village of Buckeye Lake, and beginning January 1, 1982, the Clerk/Treasurer of the Village of Buckeye Lake is hereby directed to not release any public funds from the treasury of the Village of Buckeye Lake, Ohio unless the Village Council has authorized the expenditure.
- Section 2: All purchases and expenditures made on behalf of the Village of Buckeye Lake, Ohio are prohibited unless first approved by the Council of the Village of Buckeye Lake, Ohio.
- Section 3: Department heads and administrative officials of the Village of Buckeye Lake, shall make all purchase and expenditure requests known to Council at regularly or special called Council meetings. After hearing the request for the expenditure of funds, and the official's reasons for expending said funds, the Village Council shall vote as to whether said funds shall be expended in the manner requested by said official.
- Section 4: Any attempt by any employee or official of the Village of Buckeye Lake, Ohio to purchase products or expend Village funds without following the above mentioned procedure shall result in that official or employee personally bearing the cost of the product purchased.
- Section 5: Any merchant or other individual corporation or entity which attempts to enter into a contract with the Village of Buckeye Lake without a properly authorized and endorsed purchase order or contract passed by the Village Council does so at his or its own risk.
- Section 6: As an exception to the aforesaid the Mayor of the Village of Buckeye Lake, Ohio, can, when in his opinion a real and present emergency exists threatening the health, safety, or welfare of the citizens or property of Buckeye Lake, make expenditures, providing they have been appropriated to the purpose for which the funds are expended, in an amount not to exceed One Hundred Thirty-five/ dollars (\$135.00), without the consent of the Village Council. Whenever an expenditure is made as outlined in this section, it shall be the obligation of the Mayor to explain the reason for the expenditure and emergency at the next scheduled meeting following the expenditure.
- Section 7: This Ordinance shall be in full force and take effect at the earliest period allowed by law.

Adopted this 24 day of November, 1981.

Charles E. Slater  
CHARLES SLATER, MAYOR

ATTEST:

Betty Deskins  
BETTY DESKINS, CLERK

FORM APPROVED:

Michael F. Higgins  
MICHAEL F. HIGGINS, DIRECTOR OF LAW

