

Village of Buckeye Lake
Parks & Recreation Commission
Meeting Minutes From: August 2, 2022

Call to Order: 7:00 P.M.

Location: Village of Buckeye Lake Recreation Center

Commission Attendance: Annetta Macedonia, Barbara Sills, Sue Smith, Melissa Tevis, Samantha Torres, Kellie Green

Council Attendance:

Approval of Minutes from July 2022 Meeting: Minutes approved

Motion: Barb Sills **Second:** Melissa Tevis

Correspondence: From Linda Goodman: Asking if the Commission had knowledge of a possible "new park," utilizing a green space in the Myer Addition, basically making a pocket park. Correspondence was sent to Annetta and Barb and all emails were shared with the Commission members.

Finance Committee: Annetta met with the finance committee and was told that Park & Rec only had \$4000.00 remaining in the budget, but that number is actually \$18,000.

The Project Tracker was discussed and the prioritizing of park purchases are listed below:

Finish Landscaping: on track and started

Order benches

Seesaw

Pickleball net

A foundation for the LEADS play equipment

A foundation for the ADA swing

We discussed a location for the ADA equipment, agreeing to leave a green area near the North of the recreation center for movie nights and future events.

Two quotes for cleaning the recreation center on a monthly basis were discussed:

Quote 1: Kristin Newman, \$90.00 per cleaning, provides all cleaning products, paper products excluded.

Quote 2: Carla Steinwender, \$105.00 per cleaning, provides products, has liability insurance, is bonded and can be available for "pop-up" cleaning needs.

MOTION: Kellie Green made a motion to utilize Carla Steinwender as the cleaning person for the recreation center. SECOND: Susan Smith Motion passed by all present

Brochure Update: 100 color copies were made of the brochure, the printing was done in the office, which saved money. The cost of the paper is \$17.00 per 100 sheets. Brochures will be placed in the post office, rest stop, library, and various business on route 79. Barb volunteered to talk to local businesses to encourage them to promote our facilities.

Grand Opening: Scheduled for October 1, 2022. Melissa will create a flyer for the opening. We may have music/entertainment, refreshments and games for the kids (cornhole, face painting)

Adjourn Meeting: 8:45 P.M.

Motion: Barb Sills


Second: Sue Smith

Next Scheduled Meeting: Tuesday, September 6, 2022

Location: Recreation Center



Chair



Acting Secretary

Secretary

Date *September 6, 2022*

Date *September 6, 2022*

↳ mins done by Kellie Green