

Buckeye Lake Village Council Meeting  
Held in Village Hall  
**April 27, 2020**  
Meeting Minutes

**Call to Order:** By Council President Geiger at 7:01 p.m.

**Pledge of Allegiance and Moment of Silence:** Led by Council President Geiger.

**Roll Call:** Present: Linda Goodman (0,0), John Lemmon (0,0), Kitty Zwissler (0,0),  
(Consecutive Total Absences) Melissa Beard (0,1) Don Cable (0,0), Bill French (0,0), John Geiger (0,0)

Mayor Wells

Absent: None

**Staff Present:** Valerie Hans, Clerk of Council; Vicki Wardlow, Police Chief; Toby Miller.

**Approval of Council Meeting Minutes:** Motion by Councilor Lemmon and seconded by Councilor French to approve the March 9, 2020 regular council meeting minutes.

**Roll call vote: Yays:** Goodman, Lemmon, Zwissler, Beard, Cable, French, Geiger  
**Motion Passed** 7-0.

Motion by Councilor French and seconded by Councilor Zwissler to approve the March 23, 2020 special council meeting minutes.

**Roll call vote: Yays:** Goodman, Lemmon, Zwissler, Beard, Cable, French, Geiger  
**Motion Passed** 7-0.

Motion by Councilor Lemmon and seconded by Councilor French to approve the April 27, 2020 special council meeting minutes.

**Roll call vote: Yays:** Goodman, Lemmon, Zwissler, Beard, Cable, French, Geiger  
**Motion Passed** 7-0.

**Approval of Clerk Treasurer's Report:** Motion by Councilor Zwissler seconded by Councilor Lemmon to approve the Treasurer's report dated April 22, 2020.

Councilor Lemmon stated that he appreciated receiving the fund and revenue status reports. He needs to get a bank reconciliation before approving Treasurer's reports in the future. Councilor Lemmon stated that he would like council to have view only access to the UAN system. He asked for council members to get account codes with the payment reports. He stated that if they can't get coded payment reports then they need view only access to UAN. He stated that he will speak more on this under new business.

**Roll call vote: Yays:** Goodman, Lemmon, Zwissler, Beard, Cable, French, Geiger  
**Motion Passed** 7-0.

**APPOINTMENTS AND PRESENTATIONS:**

Motion by Councilor Goodman and seconded by Councilor Zwissler to confirm Jennifer Dennis as the Clerk Treasurer for the Village of Buckeye Lake.

Councilor Lemmon asked when Ms. Dennis' start date will be?

Mayor Wells stated that she will be full-time on 5/11/2020; however, she is starting training tomorrow, 4/28/2020.

**Roll call vote: Yays:** Goodman, Lemmon, Zwissler, Beard, Cable, French, Geiger  
**Motion Passed** 7-0.

Commission and other reports:

Parks and Recreation Commission: No report.

Planning and Zoning Commission: NO report.

Zoning Officer: A report for the months of February and March 2020 was submitted.

Code Enforcement Officer: No report.

Other Commission Reports: No reports.

**Parks and Recreation:** No report.

**Planning Commission/BZA:** No report.

**Zoning:** Reports for the months of February and March 2020 were submitted.

**Code Enforcement:** No report.

**COUNCIL STANDING COMMITTEE REPORTS**

**Finance Committee:** Councilor Lemmon stated that the finances are pretty strong. He stated that the village received a COVID-19 dividend check for \$12,000 from BWC. Councilor Lemmon plans to schedule a committee meeting to look at the general fund as Mayor Wells needs some funding to take out blanket POs for utilities. He will get with his committee to schedule the date for the meeting.

**Public Safety Committee:** No report.

**Public Service Committee:** Councilor French stated that the 5/4/2020 meeting at 6:30pm will be to provide a detailed overview of the project and do questions and answers for phase II of the project.

**Rules Committee:** No report.

**Community Development Committee:** Councilor Zwissler stated that there are 14 vacant businesses. The space where Ray King is located will be vacated and split into two retail spaces.

Councilor Zwissler stated that as of 5/1/2020 businesses will start to open back up. Social distancing and masks will still be in place. Hospitals and dentists will be the first to open up for elective procedures. On 5/4/2020 manufacturing and distribution businesses will be opening back up and on 5/12/2020 retail and consumer services will be opening back up.

Council President Geiger stated that Tasty Taste opened in the old Dairy Aisle space. He stated that they had food from there last week and it was very good.

Councilor Zwissler stated that Papa Boo's opens this Wednesday for carry out only.

**Personnel Committee:** No report.

**REPORT OF VILLAGE OFFICIALS WRITTEN, AND VERBALLY BY REQUEST OF COUNCIL**

**Police Chief:** Written reports for the months of February and March 2020 were submitted.

**Fire Chief:** Written reports for the months of February and March 2020 were submitted.

**Street Supervisor:** No report.

**Water Supervisor:** A written Public Works Council Update for April 2020 was submitted.

**Others:** None.

**Report of Council President:** Council President Geiger stated that this is a stressful process and time. There is a lot going on and he hopes to get back on schedule with the council meetings as soon as it is appropriate. He commended everyone for their hard work.

**Report of Mayor in writing, and verbally by request of Council:** Mayor Wells thanked the safety forces, the water supervisor and Mr. Bucy. She also thanked the COVID-19 task force.

**ORDINANCES**

3<sup>rd</sup> READING

2<sup>nd</sup> READING

1<sup>st</sup> READING

**RESOLUTIONS**

3<sup>rd</sup> READING

2<sup>nd</sup> READING

1<sup>st</sup> READING

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:** Councilor Lemmon stated that he needs to get council view only access for UAN. He talked about doing a resolution; however, he wants to work with the administration.

He stated that when council needs to view information on the budget, it would be helpful to logon and view the history. Councilor Lemmon stated that would give council members full oversight to review the village finances. He will work with Councilor Cable on this.

Councilor French asked if there will be a stand-alone council computer or one computer for each council member to use for access.

Councilor Lemmon stated that Councilor Zwissler brought in a laptop and that may be able to be used to accomplish this goal.

Council President Geiger stated that the new Clerk/Treasurer will be helpful with this.

Council President Geiger scheduled a special council meeting for 5/4/2020 at 7:00pm to discuss employee resignations.

Council members and the Council Clerk reminded him of the previously scheduled Public Service Committee meeting at 6:30pm.

The council members discussed dates and times for options to hold the meeting and ultimately decided to hold the meeting on 5/4/2020 at 6:00pm prior to the Public Service Committee meeting.

Council Clerk Hans stated that she is unable to attend the meeting as she has another appointment.

Councilor Lemmon suggested that council get someone else to take minutes for the meeting.

Mayor Wells stated that she could get Cheryl Cade or the new Clerk/Treasurer to take minutes for the meeting.

**COUNCIL MEMBER COMMENTS:**

**Councilor Cable:** Councilor Cable asked why there are 33 people getting copied on the council meeting packets.

Council Clerk Hans stated that each of those persons have made a standing public records request to receive a copy of the council meeting packet by email.

Councilor Cable felt that was a lot of people to be copying and asked if we could post the council packet instead.

Council Clerk Hans stated that the packet is too large to post on the posting boards. She stated that she copies the requestors be email to cover access to public records.

Councilor Cable suggested posting it on the website.

Council President Geiger stated that the old ADR representative is still on the list and the meeting packet needs to go to our new representative.

**Councilor Lemmon:** No comment.

**Councilor Goodman:** Thanked everyone. She stated that the police and fire departments were extremely helpful during the power outage last night keeping everyone informed.

**Councilor French:** Stated that as Ohio starts to open back up that everyone needs to remember to be safe and patronize the businesses. He suggested getting gift cards to support the businesses.

**Councilor Beard:** No comment.


**Councilor Zwissler:** Thanked everyone for being so cooperative.

**Council President Geiger:** No comment.

**ADJOURNMENT:** Motion by Councilor Goodman to adjourn the meeting, seconded by Councilor Lemmon.

**VOTE: IN-FAVOR ALL YEAS; MOTION CARRIED 7-0**  
Meeting adjourned at 7:41 pm.

NEXT MEETING: May 11, 2020

  
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Valerie L. Hans, Clerk of Council

  
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John Geiger, Council President

