

Buckeye Lake Village Council Meeting  
Held in Village Hall  
**October 28, 2019**  
Meeting Minutes

**Call to Order:** By Council President Zwissler at 7:05 p.m.

**Pledge of Allegiance and Moment of Silence:** Led by Council President Zwissler.

**Roll Call:** Present: Tom Wolfe (0,2), Kitty Zwissler (0,0), Bill French (0,0),  
(Consecutive Total Absences) John Geiger (0,0), Doug Poorman (0,1)

Mayor Wells

Absent: Robert Masone MD (3,9), Arletta Ruton (0,1)

**Staff Present:** Valerie Hans, Clerk of Council; Vicki Wardlow, Police Chief; Scott Hite, Zoning Officer; Toby Miller, Water Superintendent.

**Approval of Council Meeting Minutes:** Motion by Councilor French to approve the regular council meeting minutes dated October 14, 2019 Seconded by Councilor Wolfe.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**Approval of Clerk Treasurer's Report:** Motion by Councilor Wolfe to approve the Treasurer's report dated October 23, 2019, seconded by Councilor Poorman.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**Parks and Recreation:** Motion by Councilor Wolfe to direct the Parks and Recreation Commission to proceed with paving and striping of the basketball/pickleball court at Ryan-Braden Park, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

Chairperson Macedonia thanked council for their support to proceed on the paving of the basketball court at Ryan-Braden Park. She stated that they have been trying to resurface that court since 2015. There was grant money which was used to improve the restrooms at Ryan-Braden Park and create the community gardens. As a result, there was not enough money to complete the paving. The remainder of the money was used to improve the toddler play area and address some safety issues at the park. Resurfacing the court will not make it level but at least it will be safe. This might be enough to bring adults to the park. Ms. Macedonia stated that at the last meeting it was noted that the Parks and Recreation Commission does not have minutes for

their meetings. This statement is completely false. They have minutes for each of their meetings which are approved at the following meeting.

**Planning Commission/BZA:** Chairperson Cookston stated that the Planning Commission met and did a fly-by for Goodwill. She stated that the concept of fly-bys allows people to come to the PC without spending lots of money on a project. Ms. Cookston stated that she sent out an email regarding the opportunity zone seminar on 11/4/19 from 6-8pm. However, she did not include the attachment. Planning Commission Secretary Hans will resend the document with the attachment. Ms. Cookston stated that she has had great conversations with the presenters and is very excited about the seminar. Lastly, she stated that the Planning Commission is working on updating their by-laws to reflect the current charter and will be adopting them by the end of the year.

Councilor Poorman clarified that you are suggesting that Goodwill fund the cost of our attorney writing the documents.

Chairperson Cookston stated that is correct.

**Zoning:** A report for the month of September was submitted. Mr. Hite stated that Goodwill proposed building a 2,000-gallon propane refilling station on the site where they are located. He reviewed the proposal and does not have an issue with the safety of this proposal. Mr. Hite stated that the Planning Commission would like to have the refilling station moved back further on the site.

Council President Zwissler stated that even if they fence the refilling station it will be ugly out in front of the building. She does not want the visual pollution and would like it put to the back of the lot.

PC Chairperson Cookston stated that the PC proposed that the refilling station could be moved to the side of the building. Mayor Wells suggested creating a short term (12-18 month) lease for the unimproved right-of-way to the north of the building to accomplish this goal.

Mayor Wells stated that the consensus was to place the temporary refilling station on the north side of the building between the bait shop and the Goodwill existing building. She has not contacted the attorney yet.

Chairperson Cookston stated that the cost of the attorney fees to draw up the lease should be paid for by Goodwill with an option to renew the lease if everything is going well but it takes longer than expected to complete the new building. Chairperson Cookston identified Scott Hite as the new village zoning officer.

Mayor Wells stated that the fence for the temporary refilling station is 15' wide by 35-40' long 25' back for safety.

Chairperson Cookston stated that if council will entertain it, the refilling station will eventually be located at the back of the site once the new building is completed.

A statement was made that there is also a refilling station at the KOA.

**Code Enforcement:** A report for the months of October 2019 was submitted.

### **COUNCIL STANDING COMMITTEE REPORTS**

**Finance Committee:** Councilor Wolfe stated that the Finance Committee had a lot of discussion during their meeting. He thanked the committee and Ms. Menningen for their hard work. Councilor Wolfe stated that there are 36-line items moving around. Lastly, Councilor Wolfe stated that the committee feels that there is not a need for an income tax at this time.

**Public Safety Committee:** No report.

**Public Service Committee:** No report.

**Rules Committee:** No report.

**Community Development:** Councilor Poorman encouraged everyone to attend the Opportunity Zone Seminar. He thanked Council President Zwissler for getting this seminar.

**Personnel:** No report.

### **REPORT OF VILLAGE OFFICIALS WRITTEN, AND VERBALLY BY REQUEST OF COUNCIL**

**Police Chief:** A written report for September 2019 was submitted. Chief Wardlow stated that the back door of the police department was replaced. Citizen's Patrol Officer Miller is helping to replace the windows. Officer Steele is doing his field training and things are going well. All of the officers now have department issued firearms. Winter coats have been ordered for the officer and they should be here in the next few weeks.

Councilor Wolfe asked if they have made any headway on getting body cams yet.

Chief Wardlow stated that they have not; however, the officers are using their cell phones.

Chief Wardlow reminded everyone that Trick or Treat is this Thursday from 5:30-7:00pm and the officers will be out. Trunk or Treat is also this Thursday from 5-7pm at The Harbor.

**Fire Chief:** A written report for September 2019 was submitted.

**Street Supervisor:** A written report for September 2019 was submitted.

**Water Supervisor:** A written report for September 2019 was submitted. Mr. Miller stated that they are flushing hydrants next week in the village. He stated that you can expect some brown water which will clear the flushing is completed. He placed information on this in the water bills. He passed out the stage I submittal for the bridge project. Mr. Miller stated that the first island where the flag is located will be removed to add a turning lane into Taco Bell for safety.

**Others:** A written public works status report was submitted.

**Report of Council President:** Council President Zwissler stated that the Opportunity Zones came out of the clean-up bill from Congressman Tiberi two years ago. They looked at poor areas around the country and tried to find ways to help. She stated that she wrote a proposal to the governor and he created an opportunity zone in Buckeye Lake. Council President Zwissler stated that the Opportunity Zone Seminar will be on 11/4/19 from 6-8pm at the First Community Church, 4381 Walnut Road, Buckeye Lake. Trunk or Treat will be on 10/31/19 from 5-7pm at the Harbor and Trick or Treat will be on 10/31/19 from 5:30-7pm throughout the village. Council President Zwissler stated that Cranberry Bay Homeowners Association is donating hot dogs and condiments for the kids during Trunk or Treat. She stated that John's Helping Hands will be distributing coats and hats at the Harbor on 11/3/19 from 3-5pm. Council President Zwissler reminded everyone that there is a nurse available every Tuesday and Thursday from 11am-1pm at the Harbor. Lastly, she thanked Licking Memorial Hospital for the donation of bottled water for the Trunk or Treat event.

**Report of Mayor in writing, and verbally by request of Council:** A report dated October 28, 2019 was submitted. Mayor Wells highlighted her report stating that the village has 5 new fire department members. The Highland Avenue stormwater project is underway. The village closed on 4924 Walnut Road and spent a total cost of \$234 to purchase the property. She spoke to Gary Babcock about coming to council to discuss the process of auctioning off property. He will be at the next council meeting. Mayor Wells mentioned that Ms. Menningen brought in over \$4600 in delinquent bed tax from 2018. She stated that John Lemmon is organizing an event at village hall for the veterans on 11/10/19 at 9:30am. There will be a free breakfast afterwards at the corner house for Veteran's. Everyone is welcome to attend.

**ORDINANCES**

3<sup>rd</sup> READING

2<sup>nd</sup> READING

1<sup>st</sup> READING

**2019-38** AMENDING ORDINANCE 2019-14 PERMANENT APPROPRIATIONS  
ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Wolfe to bring Ordinance 2019-38 off of the table, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, French, Geiger, Poorman  
Nays: Zwissler

**Motion Passed 4-1.**

Motion by Councilor Wolfe to suspend the rules on Ordinance 2019-38, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Rules Suspended 5-0.**

Motion by Councilor French to adopt Ordinance 2019-38 as presented, seconded by Councilor Poorman.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**2019-40** AN ORDINANCE APPROVING CHANGE ORDER NUMBER 1 FOR THE HIGHLAND AVENUE DRAINAGE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY.

Motion by Councilor Poorman to suspend the rules on Ordinance 2019-40, seconded by Councilor Wolfe.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Rules Suspended 5-0.**

Motion by Councilor Poorman to adopt Ordinance 2019-40 as presented, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**2019-41** AN ORDINANCE TO TRANSFER FUNDS COLLECTED FOR THE GRANT CONSTRUCTION PROGRAM AND DECLARING AN EMERGENCY.

Motion by Councilor Poorman to suspend the rules on Ordinance 2019-41, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Rules Suspended 5-0.**

Motion by Councilor Poorman to adopt Ordinance 2019-41 as presented, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**2019-42** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO CONTRACT WITH OHIO ROW CONSULTING FOR MANAGEMENT OF THE VILLAGE OF BUCKEYE LAKE RIGHT-OF-WAY PROGRAM.

**2019-43** AN ORDINANCE AMENDING ORDINANCE 2010-45, 2011-14, 2012-07, 2012-13, 2012-15, 2013-01, 2013-04, 2013-24, 2015-13, 2016-08, 2018-11, 2018-14, 2018-29, 2019-23 AND 2019-36 CREATING PAY LEVELS AND SALARY SCHEDULES FOR EMPLOYEES OF THE VILLAGE OF BUCKEYE LAKE, OHIO AND DECLARING AN EMERGENCY.

Motion by Councilor Poorman to suspend the rules on Ordinance 2019-43, seconded by Councilor Wolfe.

**Roll call vote:** Yays: Wolfe, French, Geiger, Poorman  
Nays: Zwissler

**Rules Suspended 5-0.**

Motion by Councilor Poorman to adopt Ordinance 2019-43 as presented, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**2019-44** AMENDING ORDINANCE 2019-14 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Wolfe to suspend the rules on Ordinance 2019-44, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Rules Suspended 5-0.**

Motion by Councilor Poorman to adopt Ordinance 2019-44 as presented, seconded by Councilor French.

**Roll call vote:** Yays: Wolfe, Zwissler, French, Geiger, Poorman  
**Motion Passed 5-0.**

**RESOLUTIONS**

3<sup>rd</sup> READING

2<sup>nd</sup> READING

1<sup>st</sup> READING

**UNFINISHED BUSINESS:**

**NEW BUSINESS:** Council Clerk Hans read a public notice from the Ohio Division of Liquor Control regarding distribution of the licensing fees.

**CITIZENS' COMMENTS:** J-Me Bragg, Director of the Buckeye Lake Museum. Ms. Bragg stated that while she is supportive of the Harbor, she feels that if the village is going to financially support one non-profit then they should support all of them. Her understanding was that the Harbor was going to be operated with grants and donations. Ms. Bragg stated that the bed tax is supposed to be used for tourism. She stated that the commissioners don't like to get involved with controlling the bed tax for villages. She stated that she has come to council before to ask for money from the bed tax and received a few thousand dollars. Ms. Bragg once again stated that if the Village is going to financially support the Harbor then they should financially

support the museum. She stated that the museum is open 6 days a week and has a proven track record. She stated that the library could also use financial support.

Councilor Wolfe scheduled a Finance Committee meeting for 11/25/19 at 6pm to discuss the budget. He asked Ms. Bragg to attend that meeting and bring her request.

Ms. Bragg stated that she was presenting her request at council this evening does she really have to come to another meeting when she is already here.

Councilor Wolfe stated yes.

John Lemmon, 45 Union Avenue, Buckeye Lake. Mr. Lemmon stated that the veterans at Louie's and the VFW are organizing the celebrations and they would like to have a flag raising ceremony at the village offices. The breakfast is at 10am. It is free for veterans and everyone is welcome to attend.

Councilor Wolfe suggested that council should move their next meeting to a day other than Veteran's Day out of respect for the veterans. After discussion, it was decided to move the next council meeting to Wednesday, November 13, 2019 at 7:00pm.

Karen Cookston, Anchor's Way, Buckeye Lake. Ms. Cookston stated that almost everyone running for office with the exception of one person has been following the regulations regarding placement of signs. There is only one sign in the state right-of-way and it should be taken down according to code.

Mayor Wells stated that there are signs all over the public right-of-way. She stated that 90% of the signs would get pulled if we are going to pick on one person.

#### **COUNCIL MEMBER COMMENTS:**

**Councilor Geiger:** Thanked Councilor Wolfe for asking to move the next council meeting to a day other than Veteran's Day.

**Councilor Wolfe:** Stated that Trick or Treat in the village is this Thursday from 5:30-7pm and Trunk or Treat at the Harbor is also this Thursday from 5-7pm.

**Councilor French:** Thanked Council President Zwissler for her hard work on the opportunity zone.

**Councilor Poorman:** No comment.

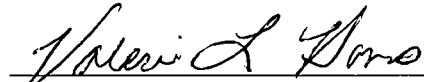
**Council President Zwissler:** Thanked the Police Department and Kevin for their hard work on organizing the Trick or Treat and Trunk or Treat events this year.

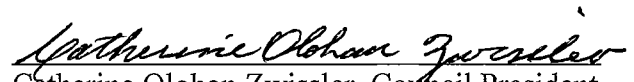
**ADJOURNMENT:** Motion by Council President Zwissler to adjourn the meeting, seconded by Councilor Poorman.

**VOTE: IN-FAVOR ALL YEAS; MOTION CARRIED 5-0**

Meeting adjourned at 8:11 pm.

NEXT MEETING: November 13, 2019

  
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Valerie L. Hans, Clerk of Council

  
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Catherine Olohan Zwissler, Council President