

Buckeye Lake Village Council Meeting  
Held in Village Hall  
**May 13, 2019**  
Meeting Minutes

**Call to Order:** By Council President Zwissler at 7:00 p.m.

**Pledge of Allegiance and Moment of Silence:** Lead by Council President Zwissler.

**Roll Call:** Present: John Geiger (0,0), Robert Masone (0,2), Doug Poorman (0,0),  
(Consecutive, Total Absences) Arletta Ruton (0,0), Tom Wolfe (0,1) Kitty Zwissler (0,0), Bill French (0,0)

Mayor Wells

Absent: None

**Staff Present:** Valerie Hans, Clerk of Council; Rochelle Menningen, Clerk/Treasurer; Vicki Wardlow, Police Chief; Toby Miller, Water Supervisor.

**Approval of Minutes:**

Motion by Councilor Ruton to approve the council meeting minutes dated April 22, 2019, seconded by Councilor Wolfe.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French**  
**Motion Passed 7-0.**

**Approval of Clerk Treasurer's Report:**

Motion by Councilor French to approve the Treasurer's report dated May 9, 2019, seconded by Councilor Wolfe.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French**  
**Motion Passed 7-0.**

**APPOINTMENTS AND PRESENTATIONS:** None.

**UNFINISHED/OTHER BUSINESS:** None.

**COMMITTEES SHALL GIVE REPORTS IN THE FOLLOWING ORDER:**

**Finance Committee:** No report.

**Public Safety Committee:** No report.

**Public Service Committee:** Councilor Ruton stated that her committee met on 5/6/19. Toby Miller gave an update on the bridge project stating that a notice to proceed was issued for the bridge survey. Councilor Ruton stated that \$62,000 has been encumbered as the village's cost share of the project. She also stated that the village received the maximum amount from LCATS for the project. Councilor Ruton stated that the Highland Stormwater project is in the design phase. Mr. Miller suggested waiting to complete this project until fall 2019 to allow the village to bid the project out

later in the season in hopes of keeping bids lower. Councilor Ruton stated that the bids are coming back for cleaning and camera viewing of the lines. She stated that the street sweeping project picked up 12-13 tons of debris in 1.5 days in April. They are planning to have a one day street sweeping the next time. Councilor Ruton stated that Mr. Miller recommended contracting with Union Township for mosquito spraying this season. They charge \$250 per spraying session and can spray weekly throughout the season. The total cost for spraying will be \$5,000. Councilor Ruton specified that the spraying will be done at night.

Council President Zwissler stated that she heard about someone wanting to remove a fire hydrant from an area. She asked Councilor Ruton to discuss this at her next Public Service committee meeting.

Councilor Ruton agreed to add this to her agenda for the Public Service committee meeting on Monday, June 3, 2019 at 6:00pm.

**Rules Committee:** No report.

**Community Development Committee:** No report.

**Personnel Committee:** No report.

### **REPORT OF COUNCIL PRESIDENT:**

Council President Zwissler thanked everyone for their support of the Police and Operating levies. She also thanked Casey Clark for organizing a great campaign. Council President Zwissler stated that the village needs to be judicious about how we use the funds in the village.

Council President Zwissler mentioned that Senator Schaffer put \$1.5 million in the Senate budget for a new dredger on Buckeye Lake.

Council President Zwissler asked everyone to come out and support the Harbor by attending the spaghetti dinner fundraiser on Saturday 5/18/19 from 4-7pm.

### **REPORT OF MAYOR WRITTEN, AND VERBALLY BY REQUEST OF COUNCIL:**

Mayor Wells submitted a written report dated 5-13-2019. A copy of that report is attached to the council record. Mayor Wells stated that under item #2 Rochelle Menningen has twice graciously extended her employment at the Mayor's request because none of the applicants are either qualified or available until the end of next month. Mayor Wells stated that you were informed by another party at a previous meeting that the village would no longer be reimbursed for assessments on properties that have gone to the land bank. She also stated that she and Rex Adkins met with Roy VanAtta and Greg Ketter of the Licking County Land Bank today. Mayor Wells stated that the land bank has established a \$5,000 budget for the village to get reimbursed for assessments and expenses related to the abandoned properties. She stated that the village cannot recoup money for delinquent utilities but they can recoup money to board up properties and mow. Mayor Wells stated that she wanted to correct that information. She also stated that the village can submit invoices as they occur and instead of waiting until the property is sold.

Council President Zwissler asked how many properties did code enforcement mow last year.

Mayor Wells stated that Code Enforcement Officer, Adkins can get you a dollar amount. She stated that the cost is pretty cheap (\$20-25 per lot). She added, previously we paid \$80 per lot.

## ORDINANCES

**3rd Reading**  
**2nd Reading**  
**1st Reading**

### 2019-17 AMENDING ORDINANCE 2019-11 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Ruton to suspend the rules on Ordinance 2019-17, seconded by Councilor French.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Rules Suspended 7-0**

Motion by Councilor Ruton to adopt Ordinance 2019-17 as presented, seconded by Councilor Poorman.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Motion Passed 7-0.**

### 2019-18 AMENDING ORDINANCE 2019-11 PERMANENT APPROPRIATIONS ORDINANCE AND DECLARING AN EMERGENCY.

Motion by Councilor Ruton to suspend the rules on Ordinance 2019-18, seconded by Councilor French.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Rules Suspended 7-0**

Motion by Councilor Ruton to adopt Ordinance 2019-18 as presented, seconded by Councilor Poorman.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Motion Passed 7-0.**

### 2019-19 AN ORDINANCE TO ESTABLISH A PLANNING COMMISSION SECRETARY POSITION FOR THE VILLAGE OF BUCKEYE LAKE, OHIO.

Motion by Councilor Ruton to suspend the rules on Ordinance 2019-19, seconded by Councilor Wolfe.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Rules Suspended 7-0**

Motion by Councilor Ruton to adopt Ordinance 2019-19 as presented, seconded by Councilor French.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
**Motion Passed 7-0.**

**2019-20** AN ORDINANCE TO INCREASE THE RATE OF PAY FOR THE PART-TIME MEDIC POSITION IN THE VILLAGE OF BUCKEYE LAKE, OHIO.

Motion by Councilor French to suspend the rules on Ordinance 2019-20, seconded by Councilor Wolfe.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Wolfe, Zwissler, French  
                          **Abstentions:** Ruton  
**Rules Suspended 7-0**

Motion by Councilor Fench to adopt Ordinance 2019-20 as presented, seconded by Councilor Wolfe.

**Roll call vote:**       **Yays:** Geiger, Masone, Poorman, Wolfe, Zwissler, French  
                          **Abstentions:** Ruton  
**Motion Passed 7-0.**

**RESOLUTIONS:**

- 3rd Reading**
- 2nd Reading**
- 1st Reading**

**UNFINISHED BUSINESS:**

Clay Carroll, 247 Union Avenue, Buckeye Lake. Mr. Carroll spoke on behalf of the Charter Review Commission. He stated that the commission is moving along; however they have one member that has not been able to attend any meetings after the initial meeting. He stated that it would help to have all members present and contributing to the work that needs to be done. Mr. Carroll stated that Teresa Hillis has been attending the meetings and is up to date on the topics that are being discussed. He suggested that Ms. Hillis would be an appropriate person to replace Mr. Ryan on the Charter Review Commission.

Motion by Councilor Ruton to remove Tim Ryan from the Charter Review Commission for lack of attendance, seconded by Councilor Geiger.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French**  
**Motion Passed 7-0.**

Motion by Councilor Ruton to appoint Teresa Hillis to the Charter Review Commission, seconded by Councilor French.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French**

**Motion Passed 7-0.**

Councilor Ruton asked to go into executive session to discuss a personnel issue, seconded by Councilor Wolfe.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
Motion Passed 7-0.**

**EXECUTIVE SESSION BEGAN AT 7:22PM. RECORDERS WERE TURNED OFF AND ONLY COUNCIL MEMBERS REMAINED IN THE ROOM.**

MOTION BY COUNCILOR RUTON TO COME OUT OF EXECUTIVE SESSION, SECONDED BY COUNCILOR WOLFE.

**Roll Call Vote: Yeas: Geiger, Masone, Poorman, Ruton, Wolfe, Zwissler, French  
Motion Passed 7-0.**

**EXECUTIVE SESSION ENDED AT 7:56PM. RECORDERS WERE TURNED BACK ON AND THE PUBLIC WAS INVITED TO RETURN INTO COUNCIL CHAMBERS.**

Council President Zwissler apologized to the public for the inconvenience.

**NEW BUSINESS:**

Mayor Wells stated that she submitted to council a request for a pay rate increase for Toby Miller, Water Supervisor. She stated that submitted this on Tuesday, 24 hours before the council deadline. Mayor Wells stated that she sent it by email to time stamp it to council members. She stated that it wasn't on the agenda tonight and she was told it needs to go to finance committee first. Mayor Wells asked if Finance Committee chair Wolfe would want to set a date for the meeting.

Councilor Wolfe stated that he will set a date and then reach out to Council Clerk Hans to post the meeting. He also stated that council will do this as a joint Finance/Personnel meeting.

Mayor Wells stated that Mr. Miller has not had a raise in 3 years.

Mayor Wells stated that you normally set the committee meeting dates and times during the council meeting can't you just set the date now.

Councilor Ruton stated that according to the charter only council members can submit ordinances and resolutions.

Mayor Wells corrected Councilor Ruton by directing council members to Article 5.02 section C, legislative powers of the charter. Right to recommend legislation.

Council President Zwissler stated that this will go through the usual committee process.

Councilor Poorman asked if we feel there is an urgency to this.

Councilor Wolfe asked about the date for the next council meeting. Council Clerk Hans clarified that the next regular council meeting will be on Tuesday, May 28, 2019.

Mayor Wells asked if Mr. Miller can expect an expedient date on his raise. She added, “We are not talking months are we?”

Councilor Wolfe reiterated that he and Councilor French will get together and set a meeting date and let Council Clerk Hans know so she can post the date.

**CITIZEN’S COMMENTS:**

Kaye Hartman, Buckeye Lake. Ms. Hartman stated that she is happy to report that the summer food program will continue again this summer. It will run Monday-Friday from 11:30am-12:30pm beginning on 6/3/19 and ending on 8/9/19 (except for 7/4/19 and 7/5/19). The two sites in the area will be Ryan-Braden Park in Buckeye Lake and Canal Park in Hebron. Ms. Hartman stated that they need volunteers to help with serving the lunches. She stated that they served over 800 lunches at the Buckeye Lake site last summer. The lunches are available to children up to 18 years of age and over 18 with an IEP. Ms. Hartman stated that the Salvation Army will have 14 summer food program sites throughout the county this summer. She stated that they have some new tables at Ryan-Braden Park but could use more if possible. Ms. Hartman stated that alternately they could repaint the tables that are remaining.

Council President Zwissler offered to buy the paint if they could get volunteers to paint the tables.

Lastly, Ms. Hartman reminded everyone that they only have 32 weeks until Christmas.

**COUNCIL MEMBER COMMENTS:**

**Councilor Masone:** No comment.

**Councilor Poorman:** Councilor Poorman asked when will the community gardens be plowed and ready to open for the season.

**Councilor French:** Councilor French thanked Casey Clark for her hard work on organizing the levy campaign.

**Councilor Ruton:** Councilor Ruton thanked Casey Clark for her hard work organizing the levy campaign. She also thanked all of the volunteers that came out to help canvas the village before the election. Councilor Ruton reminded everyone of the spaghetti dinner fundraiser at the fire department on Saturday, May 18, 2019 from 4-7pm to benefit the Harbor. She reminded everyone that they also offer carryout if you are unable to stay.

**Councilor Geiger:** Councilor Geiger thanked everyone for their hard work on the police levy. He also thanked the levy committee for the prompt pickup of the levy signs following the closing of the polls.

**Councilor Wolfe:** Councilor Wolfe stated that he heard from a couple of citizens regarding potholes that need filled in the village. He thanked Casey Clark for her hard work on the levy. Councilor Wolfe also thanked the residents for voting for the levy. Lastly, he thanked the council members for voting for the medics pay increase.

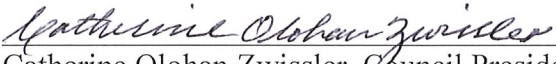
**Councilor President Zwissler:** Council President Zwissler thanked Casey Clark for her hard work organizing the levy campaigns. She also thanked the people who voted for the levy. Council President Zwissler thanked Mayor Wells for picking up the levy signs promptly after the election. She asked everyone to come out and support the Harbor at the spaghetti dinner fundraiser this Saturday, May 18, 2019 from 4-7pm at the fire department. Lastly, Council President Zwissler asked everyone to remember that there are free lunches for seniors from 11:45am-12:30pm Monday-Friday at the Harbor.

**ADJOURNMENT:** Motion by Council President Zwissler to adjourn the meeting, seconded by Councilor Wolfe.

**VOTE:           IN-FAVOR: All YEAS; MOTION CARRIED 7-0**  
Meeting adjourned at 8:11 p.m.

NEXT MEETING:   May 28, 2019

  
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Valerie L. Hans, Clerk of Council

  
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Catherine Olohan Zwissler, Council President

