

Buckeye Lake Village Council Meeting
Held in Village Hall
November 26, 2018
Meeting Minutes

Call to Order: By Council President Zwissler at 7:03 p.m.

Pledge of Allegiance and Moment of Silence: Led by Council President Zwissler.

Roll Call: Present: Tom Wolfe (0,2), Kitty Zwissler (0,0), Bill French (0,0), John Geiger (0,0),
(Consecutive Total Absences) Doug Poorman (0,0), Arletta Ruton (0,1)

Mayor Wells

Absent: Robert Masone, MD, (0,3)

Staff Present: Valerie Hans, Clerk of Council; Rochelle Menningen, Clerk/Treasurer; Vicki Wardlow, Police Chief; Clifford Mason, Interim Fire Chief; Rex Adkins, Code Enforcement Officer.

Approval of Council Meeting Minutes: Motion by Councilor French to approve the minutes dated November 12, 2018 Seconded by Councilor Wolfe.

Roll call vote: **Yays:** Wolfe, Zwissler, French, Geiger, Poorman, Ruton
Motion Passed 6-0.

Approval of Clerk Treasurer's Report: Motion by Councilor French to approve the Treasurer's report dated November 21, 2018, seconded by Councilor Poorman.

Roll call vote: **Nays:** Wolfe, Zwissler, French, Geiger, Poorman, Ruton
Motion Failed 0-6.

Parks and Recreation: No report.

Planning/BZA: Chairperson Cookston 113 Anchor's Way, Buckeye Lake. Ms. Cookston stated that the Landings at Maple Bay amended preliminary plat application will be presented at the 12/4/18 PC meeting. The emergency access points will be specified in the application. Ms. Cookston encouraged council members to attend the 12/4/18 public meeting to learn more about the project before the council 12/10/18 meeting.

Ms. Cookston also stated that PC approved PharmaCann's lot split request at their November 2018 meeting. She stated that she is facilitating a meeting with the company and the area residents. The application will be discussed again at the January 2019 meeting.

Zoning: No report.

Code Enforcement: Mr. Adkins stated that he has addressed over 100 code violations. Three of the properties that were posted uninhabitable have now been demolished by the property owners at their cost. Those properties are 5021 Northbank, 46 Rosebraugh and 90 Leroy. He stated that there are properties that need to be boarded up before winter; however he needs funds and materials to do so.

Councilor Wolfe asked Mr. Adkins to put together a budget for what he needs and include paint for the plywood as well.

Mr. Adkins stated that the owner of the storage units has agreed to address the drainage problem that was causing flooding on the properties between Northbank and the storage units.

The 5021 Northbank property was discussed as there is standing water on the property. Mayor Wells and T. Miller went to the site to review the situation and it appears that the property to the east has their sump pump draining onto the demo property and the property to the west has a downspout that drains into the ground. It was discussed that simply placing fill on the property will most likely not solve the standing water/flooding problem.

COUNCIL STANDING COMMITTEE REPORTS

Finance Committee: Councilor Wolfe scheduled a finance committee meeting for 12/5/18 at 6:00pm to discuss the 2019 budget and all financial items that are needed to finish out 2018. He asked all of the village departments to submit their department needs requests prior to the finance committee meeting.

Public Safety Committee: No report.

Public Service Committee: Councilor Ruton reminded her committee that they have a meeting on 12/3/18 at 6pm at the Harbor House.

Rules Committee: Councilor Geiger stated that the final update to the rules will come after the 1st of the year.

Community Development: Councilor Poorman stated Ms. Cookston covered the development items that he was going to mention. He stated that the Harbor met the challenge grant from Alex Fisher and it awaiting funds to begin the renovation of the building façade. Councilor Poorman also stated that the lunch program is a success. Each day they serve 13-15 lunches. They have one of the attendees that has moved into assisted living, but returns every Thursday for the social interaction. Councilor Poorman reminded everyone that the lunches are for anyone age 60 and up who is a resident of Licking, Fairfield or Perry counties. Lastly, he reminded council to consider setting aside time and money for someone to work as a Development Director in 2019.

Personnel: No report.

Councilor Wolfe asked the members if 12/6/18 at 6pm would work for a finance committee meeting. He believes that he may have a conflict on 12/5/18. Council members agreed that either day will work. Councilor Wolfe will let Clerk Hans know which date to post for in the morning.

Report of Council President: Council President Zwissler stated that Doug Marston from the American Red Cross will be at the next council meeting to discuss the smoke and fire detector program. She reminded everyone that anyone regardless of age or income can receive free smoke and fire detectors. The Red Cross will even go out and install them for you.

REPORT OF VILLAGE OFFICIALS WRITTEN, AND VERBALLY BY REQUEST OF COUNCIL

Police Chief: A written report for October 2018 was submitted. Chief Wardlow stated that she hopes to have 2 more officers on the street by the end of 2018. One part-time and one full-time. Because of the health testing requirements, employees will be brought on as part-time until they complete their employment health testing and then moved to full-time. This will avoid any future penalties from OPF&F for not completing the employment health testing as quickly as they require.

Chief Wardlow stated that she is finishing up the paperwork to have the old police vehicles declared surplus. She would like to know the process for disposing of those vehicles.

Mayor Wells stated that the property must 1) be declared surplus by legislation, 2) be advertised for 2 weeks, and 3) be auctioned by sealed bids.

Fire Chief: A written report for October 2018 was submitted. Chief Mason stated that the Buckeye Lake Fire Department received a number of smoke and fire detectors and they also will check and install them for the residents. Chief Mason stated that he sits on the Red Cross Board and their program is a great program. He also offered that the Buckeye Lake Fire Department would be willing to canvas the entire community to install smoke and fire detectors in all homes in the Buckeye Lake community. Lastly, Chief Mason stated that they also install detectors for hearing and sight impaired people as well.

Councilor Ruton questioned a recent run where both Hebron and Buckeye Lake EMS were on the scene and Hebron EMS ended up transporting the patient. She felt that Buckeye Lake should've transported the patient.

Chief Mason stated that he will not second guess the decisions that his paramedics make on the scene.

Street Supervisor: No report.

Water Supervisor: No report.

Others: None.

Report of Mayor in writing, and verbally by request of Council:

Mayor Wells submitted a written report dated October 22, 2018. A copy of that report is attached to the council record.

Mayor Wells stated that council needs to respond to LCPC as to how they wish to proceed on a piece of property in the Rosebraugh area.

During the discussion, it was decided that PC Chairperson Cookston would assist council in determining how to proceed on this request.

ORDINANCES

3rd READING

2018-36 AN ORDINANCE EXTENDING THE CONTRACT FOR REFUSE COLLECTION SERVICES FOR THE VILLAGE OF BUCKEYE LAKE, OHIO, AUTHORIZING AND DIRECTING THE MAYOR TO SIGN A CONTRACT EXTENSION FOR SAID SERVICES.

Motion by Councilor Poorman to adopt Ordinance 2018-36 as presented, seconded by Councilor French.

Roll call vote: Yays: Wolfe, Zwissler, French, Geiger, Poorman, Ruton

Motion Passed 6-0.

RESOLUTION None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Council Clerk Hans stated the village received a letter stating that the process of switching building permitting of multi-family, commercial and industrial from the state to Licking County is progressing. She stated that they are on target to make the formal switch date 1/1/2019.

Council Clerk Hans notified council that they received a letter stating all liquor licenses in the village will expire on 2/1/19 and must be renewed if they wish to keep the licenses. She further stated that this is standard correspondence that council receives.

Councilor Ruton stated that several residents have expressed concern about items leaving village hall and the police department in white file boxes.

CITIZENS' COMMENTS:

Dennis Dawson, 5th Street, Buckeye Lake. Mr. Dawson stated his concerns about the Mayor entering the police department and bringing out items in white file boxes.

Charlene Hayden, 67 Lighthouse Ln., Buckeye Lake. Ms. Hayden stated that she is happy to see that the Police Chief is working on getting new officers on the street. She stated concern that a street department employee was observed working on the lease space. Ms. Hayden stated concerns

about the planning of a joint fire district. She thanked council president for getting rid of the request to read a motion.

Karen Cookston, 113 Anchor's Way, Buckeye Lake, Ohio. Ms. Cookston stated her concern about the standing water and deteriorating road surface on Anchor's Way.

COUNCIL MEMBER COMMENTS:

Councilor Ruton: Councilor Ruton stated that she hoped everyone had a great Thanksgiving. Councilor Ruton stated that the seniors at the Harbor are very regular in their attendance. They have potluck dinners together; and she feels it is a great program.

Councilor Geiger: Councilor Geiger stated that he spent many hours reviewing the financial information and reports.

Councilor Wolfe: Councilor Wolfe stated he was concerned about the talk of a joint fire district. He would like the public safety committee to be made aware of any such discussions. He also stated concern for the question about low staffing levels at the fire department. Councilor Wolfe stated that he would like a report from the public safety committee on this issue. Lastly, he stated that he would like to know that the fire department will be adequately staffed if he or any of the residents need them.

Councilor Poorman: Councilor Poorman stated that he was concerned that there's been mention about layoffs to the office staff by council members. He then stated that he was not aware of any need for layoffs.

Councilor French: Councilor French thanked all of the village employees for their hard work.

Council President Zwissler: Council President Zwissler asked why the fire department employees did not get the raise that council approved for them. She also thanked Dennis Dawson for bringing a truckload of food to the Harbor.

Mayor Wells stated that the fire department did get the raise that council approved.

ADJOURNMENT: Motion by Councilor Ruton to adjourn the meeting, seconded by Councilor Poorman.

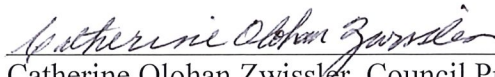
VOTE: IN-FAVOR ALL YEAS; MOTION CARRIED 6-0

Meeting adjourned at 8:35 pm.

NEXT MEETING: December 10, 2018



Valerie L. Hans, Clerk of Council



Catherine Olohan Zwissler, Council President