

Buckeye Lake Village Council Meeting  
Held in Village Hall  
**May 29, 2018**  
Meeting Minutes

**Call to Order:** By Council President Zwissler at 7:03 p.m.

**Pledge of Allegiance and Moment of Silence:** Lead by Council President Zwissler.

**Roll Call:** Present: Bill French (0,0), John Geiger (0,0), Doug Poorman (0,0),  
(Consecutive, Total Absences) Arletta Ruton (0,0), Tom Wolfe (0,0), Catherine Zwissler (0,0)

Mayor Peggy Wells

Absent: Robert Masone, MD, (0,1)

**Staff Present:**

Valerie Hans, Clerk of Council; Rochelle Menningen Clerk/Treasurer; Clifford Mason, Interim Fire Chief; Dave Ruton, Assistant Fire Chief, Rex Adkins, Code Enforcement Officer; Doug Stewart, Zoning Inspector; Toby Miller, Water Superintendent.

**Approval of Council Meeting Minutes:**

Motion by Councilor Wolfe to approve the minutes of the May 15, 2018 meeting as presented, seconded by Councilor French.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**

**Approval of Clerk Treasurer's Report:**

Motion by Councilor French to approve the Treasurer's Report dated May 29, 2018, seconded by Councilor Wolfe.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**

**Elections and Appointments:** None.

**NEW AND UNFINISHED BUSINESS:** Dave Deuschle, Sound Communications. Mr. Deuschle spoke to council on a new digital audio recording system for council chambers. He stated that they will quote it with and without the cost of the new microphones. He stated that the system is searchable and the person operating the system can make notes via the laptop that will assist when preparing meeting minutes. Mr. Deuschle stated that the system is manufactured by JAV and is used in all of the courts in Licking County. He stated that it is easy to learn to operate and use on a daily basis.

Mayor Wells asked Council Clerk Hans to describe the technical difficulty issues that arose during the 10 hour hearing earlier this month.

Council Clerk Hans read correspondence from the State of Ohio, Division of Liquor Control regarding the 35% fee distribution for liquor license renewals in the Village.

## **Reports of Special and Standing Committees in the Following Order:**

**Planning Commission/BZA:** Chairperson Cookston spoke to council and stated that they had 3 new applications last month. 1 application was approved and the other 2 are still pending for additional information.

**Zoning:** A report for May 2018 was included in the council packet. Doug Stewart stated that he has been concentrating on getting up to speed on zoning. He noticed a problem with people not posting their zoning permits. Mr. Stewart has spoken to several property owners to get this corrected. He also mentioned the zoning safety issue at Park and Myers. There is a property owner, with a long expired permit, who dug holes and placed field stakes in them. There is a serious safety hazard and the property has been surrounded with yellow caution tape. Mr. Stewart is still trying to contact and work with the property owner. However, he believes that this property will end up being cited into court for the violation and lack of compliance.

Mr. Stewart stated that he tries to return all calls in 24 hours or less. He stated that he may not always be around; however he is taking a lot of calls and answering many questions. He stated that some people get upset because he can't issue a permit if the property in question needs a variance. However, he plans to treat everyone the same and feels that there is no gray area.

Mr. Stewart stated that he is also helping out Code Enforcement Officer Rex Adkins when he is not in the village.

Councilor Geiger stated that there is a large gap in the sidewalk and the porch on the county property in his neighborhood.

Mr. Stewart stated that he will look into the issue and put this on his list to get corrected.

Council President Zwissler stated that people are really happy that we have you (Doug Stewart) and Rex Adkins working for the village.

**Code Enforcement:** A report for the month of May 2018 was submitted. Code Enforcement Officer Adkins stated that he is working on removing the people living in the garage at 33 Seymour Ave. He received assistance from Officer Ritter in getting one of the occupants to leave and the other occupant is in the process of moving out as well. Mr. Adkins stated that he posted three properties uninhabitable and identified 22 properties with high grass and weed violations. Mr. Adkins stated that, with the assistance of Council Clerk Hans, he has been updating the code enforcement forms and plans to have the forms carboned so he can keep a copy of the violation and post the other copy on the property. He also plans to work with the Magistrate to determine how she wants the cases to be presented to her.

Councilor Wolfe asked if he is working on the issue at the end of East Street. There is a property with bales of straw blocking access to the front door from the inside. Mr. Adkins stated that he will look into the issue.

**Finance Committee:** No report.

**Public Safety Committee:** Mr. Adkins stated that he prepared a three page status report for Mayor Wells on the police department. He noted 13 deficiencies that need to be addressed as we move forward.

**Public Service Committee:** Councilor Ruton reminded council members that she has a Public Service committee scheduled for 6/4/18 at 6:00pm. She asked Councilor Wolfe to make this a joint Public Service/Finance Committee meeting to discuss funding for the grants.

**Rules Committee:** Councilor Geiger stated that he made copies of the 40 page council rules and has been reviewing them. He stated that he has a request to modify the council meeting agenda. Councilor Geiger scheduled a Rules Committee meeting for 6/18/18 at 6:00pm to discuss the council rules and consider modifying the council agenda.

**Community Development Committee:** Councilor Poorman stated that his committee met this evening prior to the council meeting to discuss the possibility of Buckeye Lake Brewery purchasing the entire village complex. Council members had question and stated that they would need to gather additional information, such as the value of the entire complex. Council members were not yet prepared to take under serious consideration the possibility of selling the entire complex without additional research. Councilor Poorman stated that Mr. Hennosy has a vision of creating a beer museum as part of a tourist attraction to Buckeye Lake.

**Personnel Committee:** No report.

**CITIZEN'S COMMENTS:** None.

**POLICE CHIEF'S REPORT:** No report.

**FIRE CHIEF'S REPORT:** A report for the month of May 2018 was submitted by Assistant Fire Chief Ruton. Interim Fire Chief Mason stated that they had 68 runs for the month of April. He stated that the number of runs are fairly consistent from month to month. Chief Mason spoke on the AEDs that Mayor Wells found in the police department property room. He stated that they are 2005 models which are outdated and the batteries are bad in the units. He contacted the company that supports these units and received a price quote to replace the batteries as well as another quote to trade the units in and get 2018 models which are consistent with the current standards.

Councilor Wolfe asked if these are budgeted for in the Police Department.

Councilor Poorman stated that you may want to contact Fairfield Medical Center as they are leaders in the state on AEDs.

Councilor Ruton also suggested contacting Licking Memorial Hospital.

Chief Mason stated that the quotes received were great quotes. He further stated that when council decides how they want to proceed, he would be happy to have the fire department teach anyone to use these units. He stated that they are extremely easy to use lifesaving devices.

**STREET SUPERVISOR'S REPORT:** A report for the month of April 2018 was submitted.

**WATER DEPARTMENT REPORT:** Reports for the months of March and April 2018 were submitted. T. Miller stated that the Hunts Landing Road Improvement Project is out to bid and advertised. He stated that there will be a pre-bid meeting on 6/5/18, a bid opening on 6/14/18 and a recommendation to council at the first meeting in July.

**MAYOR'S REPORT:** Mayor Wells submitted a written report dated May 29, 2018. A copy of that report is attached to the council record.

Mayor Wells stated that the alleged rape case has been turned over to the LCSO. She also mentioned that her son and 2 fire department employees put together the playground equipment that was donated to the village. Mayor Wells stated that the office has been reorganized to improve productivity. Officer Ritter was moved from part-time to full-time status and his work schedule was adjusted to maximize police coverage during the busiest times.

Mayor Wells stated that she visited Prosecutor Bill Hayes to inquire about the long delay in getting 90 Leroy Street to foreclosure auction. She also visited with Olivia Parkinson, County Treasurer, to inquire about the same subject. Ms. Parkinson stated that the final hurdle was getting the assistant prosecutor to schedule the foreclosure auction. Mayor Wells stated that she will continue to follow-up to get rid of this eyesore.

Mayor Wells stated that she is very happy with all of the hard work of the new employees, Chief Mason, Sgt. Adkins, Doug Stewart, Rochelle Menningen, Cheryl Cade as well as Council Clerk Hans.

**PRESIDENT OF COUNCIL:** Council President Zwissler thanked Mayor Wells' son and the fire department employees for assembling the donated playground equipment. She also thanked Lew Moresca, Bill French and Marianne Perine for helping to clean up the park to get it ready for the summer lunch program.

Council President Zwissler stated that the Harbor has free senior lunches Monday-Friday. The lunches are age based, not income based. To make a reservation, you can call 740-345-1821 ext. 229. She also mentioned that The Harbor is receiving a donation of exercise equipment from the Pataskala YMCA.

Councilor Poorman stated that they are hoping to set up a modest monthly free for people to use the facility for exercise. Some of the businesses have shown an interest in participating in this program. He stated that they have been serving 10-15 lunches each day and would like to see the numbers continue to grow as the participation numbers directly reflect the amount of services that the Licking County Aging Program will provide to our community.

Lastly, Council President Zwissler stated that Local Waste has agreed to provide dumpsters free of charge to get rid of the debris from the demolition of the house next to The Harbor.

## **ORDINANCES**

### **3rd Reading**

Motion by Councilor Poorman to have a third reading on Ordinance 2018-17, seconded by Councilor French.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**

The third reading of Ordinance 2018-17 is recognized.

**2018-17** AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT WITH ADR FOR ENGINEERING AND CONSULTING SERVICES FOR THE VILLAGE OF BUCKEYE LAKE, LICKING COUNTY, OHIO.

The third reading of Ordinance 2018-03 is recognized.

Motion by Councilor Ruton to adopt Ordinance 2018-17 as presented, seconded by Councilor French.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton**  
**Nays: Wolfe, Zwissler**  
**Motion Passed 4-2.**

## **2nd Reading**

### **1st Reading**

Motion by Councilor Poorman to have a first reading on Ordinance 2018-20, seconded by Councilor French.

**Roll Call Vote: Yays: French, Geiger, Poorman, Wolfe, Zwissler**  
**Abstentions: Ruton**  
**Motion Passed 6-0.**

The first reading of Ordinance 2018-20 is recognized.

**2018-20** AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT WITH LEXIPOL FOR FIRE DEPARTMENT STANDARD OPERATING POLICY AND PROCEDURES FOR THE VILLAGE OF BUCKEYE LAKE, LICKING COUNTY, OHIO AND DECLARING AN EMERGENCY

Motion by Councilor French to suspend the rules on Ordinance 2018-20, seconded by Councilor Poorman.

**Roll Call Vote: Yays: French, Geiger, Poorman, Wolfe, Zwissler**  
**Abstentions: Ruton**  
**Rules suspended 6-0.**

Motion by Councilor French to adopt Ordinance 2018-20 as presented, seconded by Councilor Poorman.

**Roll Call Vote: Yays: French, Geiger, Poorman, Wolfe, Zwissler**  
**Abstentions: Ruton**  
**Motion Passed 6-0.**

Motion by Councilor Poorman to have a first reading on Ordinance 2018-21, seconded by Councilor Ruton.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**

The first reading of Ordinance 2018-21 is recognized.

**2018-21** AN ORDINANCE SETTING THE COSTS FOR THE CERTIFICATE OF REGISTRATION FEE AND THE CONSTRUCTION PERMIT FEES FOR THE RIGHT-OF-WAY PROGRAM AND DECLARING AN EMERGENCY

Motion by Councilor Ruton to suspend the rules on Ordinance 2018-21, seconded by Councilor Poorman.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**  
**Rules suspended 6-0.**

Motion by Councilor Ruton to adopt Ordinance 2018-21 as presented, seconded by Councilor Poorman.

**Roll Call Vote: Yays: French, Geiger, Poorman, Ruton, Wolfe, Zwissler**  
**Motion Passed 6-0.**

**RESOLUTIONS:**

**3rd Reading**  
**2nd Reading**  
**1st Reading**

**Citizen's Comments:** None.

**Council Member's Comments:**

**Councilor Poorman:** Councilor Poorman stated that there is a small parcel of land between PetPlex and the apartments that is owned by the village. It has high grass and he would like to see the village maintain it.

Mayor Wells stated she didn't realize there was a piece of property that we owned in that location.

Council Clerk Hans was not aware of that property either.

**Councilor French:** No comment.

**Councilor Wolfe:** No comment.

**Councilor Geiger:** No comment.

**Councilor Ruton:** Councilor Ruton stated that if we are giving out information, we need to make sure it is correct information.

**Council President Zwissler:** Council President Zwissler encouraged people to volunteer at the Harbor.

**Other Business:** None.

**Adjournment:** Motion by Councilor French to adjourn the meeting, seconded by Councilor Wolfe.

**VOTE: IN-FAVOR: ALL YEAS; MOTION CARRIED 6-0**

Meeting adjourned at 8:10 p.m.

NEXT MEETING: June 11, 2018

  
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Valerie L. Hans, Clerk of Council

  
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Catherine Olohan Zwissler, Council President